



# MINOR SUBDIVISION APPLICATION

## Clay County Planning & Zoning

<p><b>Fees</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>Rezoning</b></td> <td style="text-align: right; border-bottom: 1px solid black;"><b>\$ 250.00</b></td> </tr> <tr> <td><b>Adjoiners*</b> (Certified Rate X # of Adj. _____)</td> <td style="text-align: right; border-bottom: 1px solid black;"><b>\$</b></td> </tr> <tr> <td colspan="2"><b>Minor Subdivision Application</b></td> </tr> <tr> <td><b>Preliminary Plat</b> (\$200+\$5 per lot &amp; tract)</td> <td style="text-align: right; border-bottom: 1px solid black;"><b>\$</b></td> </tr> <tr> <td><b>Final Plat</b> (\$200+\$10 per lot &amp; tract)</td> <td style="text-align: right; border-bottom: 1px solid black;"><b>\$</b></td> </tr> <tr> <td><b>Legal Notice</b></td> <td style="text-align: right; border-bottom: 1px solid black;"><b>\$ 45.00</b></td> </tr> <tr> <td><b>Adjoiners*</b> (Postage Rate X # of Adj. _____)</td> <td style="text-align: right; border-bottom: 3px double black;"><b>\$</b></td> </tr> <tr> <td colspan="2" style="padding-top: 5px;">*Prevailing Postage Rate/Certified Rate</td> </tr> <tr> <td style="text-align: right;"><b>Total:</b></td> <td style="text-align: right; border-bottom: 3px double black;"><b>\$</b></td> </tr> </table>	<b>Rezoning</b>	<b>\$ 250.00</b>	<b>Adjoiners*</b> (Certified Rate X # of Adj. _____)	<b>\$</b>	<b>Minor Subdivision Application</b>		<b>Preliminary Plat</b> (\$200+\$5 per lot & tract)	<b>\$</b>	<b>Final Plat</b> (\$200+\$10 per lot & tract)	<b>\$</b>	<b>Legal Notice</b>	<b>\$ 45.00</b>	<b>Adjoiners*</b> (Postage Rate X # of Adj. _____)	<b>\$</b>	*Prevailing Postage Rate/Certified Rate		<b>Total:</b>	<b>\$</b>	<p><b>Contact:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Telephone:</b> H) _____ B) _____ C) _____</p> <p><b>FAX:</b> _____</p> <p><b>E-Mail:</b> _____</p>
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*NOTE: The Fee Total must accompany this application, by check or money order payable to the "Clay County Treasurer"*

<b>Request</b>	<b>Rezone:</b>	<b>to</b>
<b>Name of Minor Subdivision:</b>	_____	
<b>Address of Property:</b>	_____	

*(Legal Description of property to be subdivided must be provided in both paper & electronic form)*

<b>Total Acreage:</b>	<b>Currently Zoned:</b>	<b>Number of Lots:</b>
<i>(Attach Owner's Authorization, if applicant is different from Owner. If Owner is a Corporation, applicant or person signing Owner's Authorization must be an officer of corporation and must attach certification of corporate office held, to this application.)</i>		
<b>Applicant's Name:</b>	_____	
<b>Applicant's Address:</b>	_____	
<b>Applicant's Telephone:</b>	H) _____	B) _____
	C) _____	F) _____

<b>Property Owner's Name:</b>	_____	
<b>Property Owner's Address:</b>	_____	
<b>Property Owner's Telephone:</b>	H) _____	B) _____
	C) _____	F) _____

<b>Surveyor's/Land Planners' Name:</b>	_____	
<b>Surveyor's/Land Planners' Address:</b>	_____	
<b>Surveyor's/Land Planners' Telephone:</b>	H) _____	B) _____
	C) _____	F) _____

All required items *must* be submitted with this application, or the application may be rejected  
(see INFORMATION ABOUT PRELIMINARY PLATS, FINAL PLATS, AND REZONINGS.)  
I hereby affirm that the above statements and representations are true and correct.

Applicant's Signature	Date
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<b>OFFICE USE ONLY:</b>	Sec.: ____ Twn: ____ Rge: ____ Parcel: _____
Legal: ____ Adjoiner: ____ Health: ____ Water: ____ Hwy: ____ MoDOT: ____ OwnAuth: ____	
Fire: ____ School: ____ City: ____ Other: _____	