



VARIANCE APPLICATION

Clay County Planning & Zoning

Fees: (Non-Refundable) <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Filing Fee</td> <td style="text-align: right; border-bottom: 1px solid black;">\$225.00</td> </tr> <tr> <td>Legal Notice</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ 75.00</td> </tr> <tr> <td>Special Deposit</td> <td style="text-align: right; border-bottom: 1px solid black;">\$</td> </tr> <tr> <td colspan="2">Adjoiners:</td> </tr> <tr> <td>Cert. rate* _____ X # of Adj. _____ =</td> <td style="text-align: right; border-bottom: 3px double black;">\$</td> </tr> <tr> <td colspan="2">*Prevailing Cert. Postage Rate</td> </tr> <tr> <td style="text-align: right;">TOTAL:</td> <td style="text-align: right; border-bottom: 3px double black;">\$</td> </tr> </table>	Filing Fee	\$225.00	Legal Notice	\$ 75.00	Special Deposit	\$	Adjoiners:		Cert. rate* _____ X # of Adj. _____ =	\$	*Prevailing Cert. Postage Rate		TOTAL:	\$	Contact: _____ Address: _____ Telephone: H) _____ B) _____ C) _____ FAX: _____ E-Mail: _____
Filing Fee	\$225.00														
Legal Notice	\$ 75.00														
Special Deposit	\$														
Adjoiners:															
Cert. rate* _____ X # of Adj. _____ =	\$														
*Prevailing Cert. Postage Rate															
TOTAL:	\$														

NOTE: The Fee Total must accompany this application, by check or money order payable to the "Clay County Treasurer"

Description of Variance(s) Requested: _____

Section No./Type: _____

Section No./Type: _____

- ITEMS REQUIRED WITH APPLICATION**
1. Adjoinder list completed by a Title Company or Surveyor in both paper & electronic form.
 2. Legal Description of property must be provided in both paper & electronic form.
 3. A copy of a site plan illustrating the location of buildings, roads, property boundaries and other property elements pertaining to the variance. Other items may be required by the Planning and Zoning Director.
 4. **ONLY IF APPLICANT IS DIFFERENT FROM OWNER;** Fill out and attach the Owner's Authorization Form. If Owner is a Corporation, applicant or person signing Owner's Authorization must be an officer of corporation and must attach certification of corporate office held, to this application.

Applicant's Name: _____

Applicant's Address: _____

Applicant's Telephone: H) _____ B) _____
 C) _____ F) _____

Property Owner's Name: _____

Property Owner's Address: _____

Property Owner's Telephone: H) _____ B) _____
 C) _____ F) _____

Surveyor's/Land Planner's Name: _____

Surveyor's/Land Planner's Address: _____

Surveyor's/Land Planner's Telephone: H) _____ B) _____
 C) _____ F) _____

All required items *must* be submitted with this application, or the application may be rejected.

I hereby affirm that the above statements and representations are true and correct.

Applicant's Signature: _____ **Date:** _____

OFFICE USE ONLY:	Sec: _____ Twn: _____ Rge: _____ Parcel #: _____
Legal: _____ Adjoinder: _____ Health: _____	Water: _____ Hwy: _____ MoDOT: _____ OwnAuth: _____
Fire: _____ School: _____ City: _____	Other: _____